

### **Cancellation, Rescheduling, Late Arrival & No Show Policy**

Monumental Arts understands that life sometimes gets in the way of planning, and you may need to cancel or reschedule your session. We always ask that you call or email us as soon as possible to discuss further. Do not wait until the last minute, and of course plan for traffic!

#### **Cancelling or Rescheduling Your Session with more than 3 days' notice:**

We offer you the ability to cancel or reschedule up to 72 hours prior to your session on our online booking site. You must cancel or reschedule online at <http://monumental-arts.genbook.com>. Your Booking Fee will be electronically credited to your account within a few days.

#### **Cancelling or Rescheduling Your Session with less than 3 days' notice:**

Any cancellation or request to reschedule with less than three days' notice is subject to a fee equal to your booking fee.

#### **Late Arrival or No Show:**

Any Client that arrives late to their session will use the remaining scheduled time; if Monumental Arts does not have a scheduled session immediately, we can extend your time, and any overage will be charged at the standard rate.

Any Client that is "no-show" for their appointment will be charged 50% of the session fee.

**Monumental Arts**

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